



## SMR Befriender (Volunteer) Guidelines

(Updated 3-11-22)

- Do you want to impact single moms and their families for eternity?
- Are you up for being flexible, working with a team, and helping to facilitate a 2-day event in whatever ways are needed?
- **Join us as a Single Moms Retreat Befriender (volunteer)!**

Bridging the Gap has seen the need and is answering the call to care for today's "widows and orphans"—whom we believe include single moms and their family units—by offering an annual Single Moms Retreat (SMR), online resources, and the MNBTG Single Moms Facebook group community. The SMR is an opportunity for single moms across our region to experience a life-giving weekend and be strengthened in the season they are in! For many guests, this retreat is a highlight of their year.

The incredible weekend of giveaways, fun, new friends, prayer, and practically and spiritually enriching sessions would not be possible without the teamwork of donors and befrienders (volunteers) like you! As single moms are one of the fastest-growing demographics in America, we consider this event a powerful opportunity to love our neighbors. Each volunteer's support is significant; thank you for your interest in serving with us.

### Please see the following guidelines for serving as an SMR befriender (volunteer):

- **REGISTER**
  - Register at [mnbtg.org/retreat](http://mnbtg.org/retreat) by May 15. Select a preferred volunteer area (see the attached befriender job descriptions). You will be contacted by a BTG representative and connected with your area's Advisor or Team Lead.
- **BE PREPARED**
  - Be prepared to serve the entire time frame for which you register (one, two, or three days).
- **COMMUNICATE**
  - Communicate with your area's Advisor or Team Lead via email before and during the event, as appropriate. Please respond promptly to emails, text messages, and on-site/in-person requests. Great team communication helps the event function smoothly!
  - If there is downtime in your area, ask your Advisor or Team Lead where else you can help!
- **BE A TEAM PLAYER**
  - Teamwork makes the dream work! Encourage your teammates throughout the day.
  - Stay until all areas are cleaned up or until your Advisor/Team Lead dismisses you.
- **BE A FRIEND/BE IN PRAYER**
  - The purpose of befriending (volunteering) is to show extraordinary love to our valued guests! Be in prayer throughout the event, and allow Jesus to point out opportunities or specific attendees for whom to be an encouragement through words, prayers, smiles, hugs (please ask guests before hugging), opening doors, etc.
- **HAVE FUN!**



## SMR Befriender (Volunteer) Job Descriptions (Updated 3-11-22)

- **Diva Boutique (15-25 for Setup; 10-12 for Weekend)** – Each single mom will receive free “Diva Dollars” to shop for clothing, shoes, and accessories in the Diva Boutique. This team will fold clothes, arrange donations, and set up the Diva Boutique on Thursday afternoon and Friday morning. They will also help guests shop on Friday and Saturday and assist with boutique tear down on Saturday afternoon.
- **Dream Library (3 Needed)** – Each single mom will receive free “Dream Dollars” to shop for books and children’s books. This team will help to sort books and assist as guests shop.
- **Girls Night Out Party** – Following the Friday night session, we will be hosting a giant party, including comedy, food, bingo, the Spa, the Diva Boutique, shopping at The Bridge Shop and exhibitor tables, and bonfires. This team will help set up and host at each of these locations.
- **Greeters Team (12 Needed)** – Greeters are one of the “first impressions” that our guests experience upon arrival to the retreat. This team offers a lot of smiles, “hellos,” and directions/event information as guests arrive. They will also greet at Worship Center and Dining Hall doors, offer directions around camp at various times (e.g. before breakout sessions), usher during applicable main session(s).
- **Hospitality (2 Needed)** – Assist as an on-site liaison for workshop speakers, and deliver food to featured guests, if needed.
- **Prayer Team (40 Needed)** – Be available to pray with the attendees during main session altar times. Some prayer team members will also be scheduled to host the prayer room, be breakout session room hosts—including to introduce the speaker, if needed, while being available to breakout attendees who might request prayer.
- **Registration (7 Needed)** – Assist with Befriender and guest check in.
- **Resource Table (4 Needed)** – Assist with hosting the BTG table and/or the Single Moms resource table, sharing information about handouts available.
- **Security (6-10)** – Provide on-site security throughout the weekend.
- **Speaker and/or BTG Tables (4 Needed)** – Assist with hosting and/or selling product at the speaker exhibitor tables.
- **Spa**
  - **Various (20-26 Needed)** – Assist with the foot scrub, paraffin wax, nails stations, or other.
  - **Hair Salon (8-12 Needed)** – We are inviting licensed hair stylists to offer haircuts and/or styling! Interested therapists can email [kostrem@mnaog.org](mailto:kostrem@mnaog.org).
  - **Massage Therapists (4-10 Needed)** – We are inviting massage therapists to offer chair massages. Interested therapists can email [kostrem@mnaog.org](mailto:kostrem@mnaog.org).