

SU Australia

Discover Life Dinner

Brushfire Registration Guide

The steps below will guide you through the process of registering yourself and others for the Dinner.

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Getting to Brushfire

To access the registration page for the Fundraising Dinner follow this link:

<https://brushfire.com/sua/dinner/589323>

It will take you to this page.



The screenshot shows a registration page for the 'SU ACT Discovering Life Dinner 2025'. At the top, there is a banner with the SU Australia logo, the event title 'Discovering Life Dinner', and the date and time: 'Wednesday 12th of March, 2024, 6 - 9:30PM' at the 'Hellenic Club, Woden'. A photo of four people in orange shirts is also visible. Below the banner, the event title 'SU ACT Discovering Life Dinner 2025' is displayed, along with the date and time 'Wednesday, 12 Mar 2025 6:30 pm - 9:30 pm AEDT' and the location 'Hellenic Club'. There are two buttons: 'DETAILS' and 'REGISTER'. The main content area contains a paragraph about the dinner, a link to the 'registration guide', and contact information including a phone number '+61 2 6251 3677' and an 'Email Us' link. The location is listed as 'Hellenic Club, 1 Matilda Street, Phillip, ACT, 2606' with an 'Email Directions' link. A 'REGISTER' button is at the bottom right.

Discovering Life Dinner
Wednesday 12th of March, 2024
6 - 9:30PM
Hellenic Club, Woden

SU ACT Discovering Life Dinner 2025
Wednesday, 12 Mar 2025 6:30 pm - 9:30 pm AEDT
[Hellenic Club](#)

DETAILS **REGISTER**

Join us for the annual 2025 Scripture Union Fundraising Dinner. The Discover Life dinner is a chance to celebrate what God has been doing in the ACT & Southern NSW through Scripture Union. As always, the meal will be free, but please come prepared to make a donation and support Scripture Union in what we do.

This year's guest speaker, Alan Tongue former Canberra Raiders footballer, NRL Community Program Deliverer and father of four will be joining us to share how God has guided, protected, and directed him throughout his life.

Click here for the [registration guide](#).

Contact Info
+61 2 6251 3677
Email Us

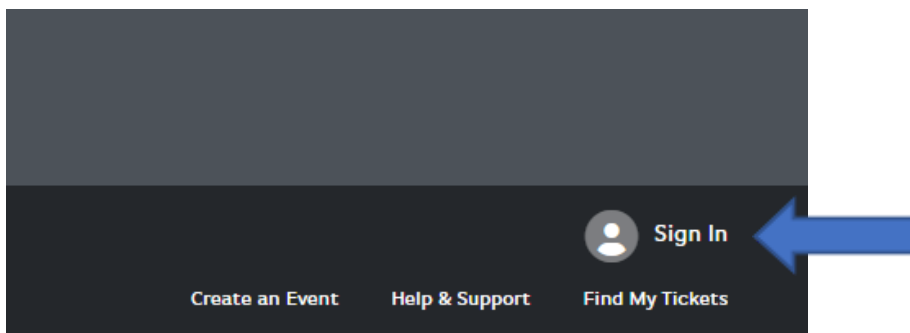
Location
Hellenic Club
1 Matilda Street
Phillip, ACT, 2606
Email Directions

REGISTER

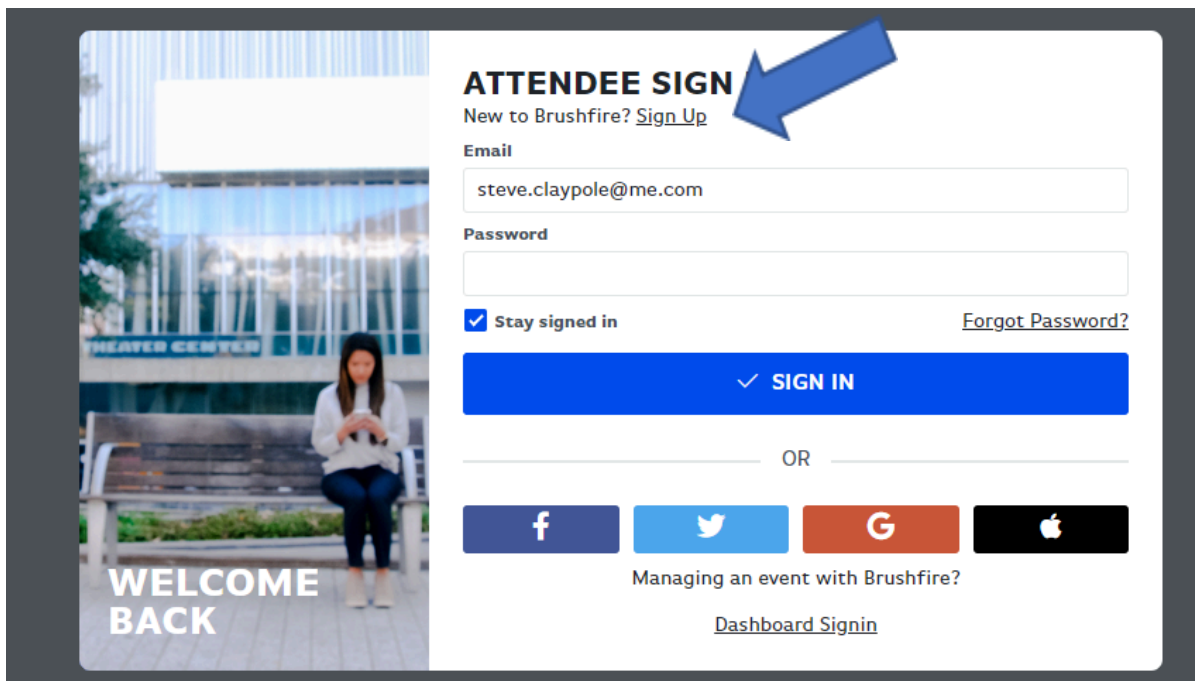
Creating an account

Creating an account in Brushfire is optional and not required for registration. It does streamline the registration process though and avoids having to re-enter details in future.

If you wish to create an account in Brushfire use the **sign in** link in the lower right corner of the screen



then choose the **sign up** option on the next page.



Registering an Attendee

Step 1

Select the blue **REGISTER** button.

SU ACT Discovering Life Dinner 2025
Wednesday, 12 Mar 2025 6:30 pm - 9:30 pm AEDT
[Hellenic Club](#)

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Contact Info
+61 2 6251 3677
Email Us

Location
Hellenic Club
1 Matilda Street
Phillip, ACT, 2606
Email Directions

Nearby
Airports
Hotels
Dining

Actions
REGISTER

Step 2 - Specify the amount of Attendees you would like to register.

This may be just yourself, or the group of people you are registering on behalf of.

When registering for others please ensure that:

- 1. you know the following details before proceeding:*
 - a. Phone number
 - b. Email address
 - c. Dietary requirements
- 2. you are willing to make the privacy declaration on their behalf, to allow Brushfire to store personal information.*



Discovering Life Dinner Wednesday 12th of March, 2024
6 - 9:30PM
Hellenic Club, Woden

SU ACT Discovering Life Dinner 2025
Wednesday, 12 Mar 2025 6:30 pm - 9:30 pm AEDT
[Hellenic Club](#)

DETAILS REGISTER

REGISTRANT TYPE	QUANTITY
Attendee	- 0 +

CONTINUE

The **Wait List** registration option will be hidden until maximum capacity has been reached. Click [here](#) if you need information on registering for the waitlist.

Step 3 - Enter your information.

Make sure to include the dietary requirements of each attendee so we can cater for you.

Your Table Host is likely the person who invited you to the dinner - please select the right person so we can seat you accordingly.

Repeat this process for each additional attendee you are registering. These are listed on the left of the registration screen.

Press **CONTINUE**.

Your Attendees +

- Attendee
- Attendee

Name
John Smith

Phone Number
AU (02) 6251 3677

Email
info@suact.org.au
Did you mean info@suact.org?

Dietary Requirements - Optional

- Gluten Free
- Lactose / Dairy Free
- Vegetarian
- Seafood Allergy
- Nut Free
- Other

Church
St Matthew's Anglican

Table Host
Jacob Paull x v

Age
21-35 x v

I agree to SU Australia storing my personal details in accordance with their privacy policy

Yes
 No



Click here to view our Privacy Policy [Click Here](#)

CONTINUE

Step 4

This is the summary page, if needed, you can go back to the previous pages and change information. Otherwise, enter your email and press **SUBMIT**.

Your Attendees

-  John Smith
Attendee
-  John Smith
Attendee

Complete your registration

Name [Not you?](#)

Email

Phone - Optional

Address - Optional

Create a password and we'll remember your info for next time! It's fast, easy, and secure! - Optional

By continuing, you accept our [terms of service](#) and [privacy policy](#) and agree that Brushfire may share your information with the event organizer.

Some attached to your confirmation e-mail and you can open and print it out using Adobe Reader.

SUBMIT

You'll be notified that the registration was successful and you'll receive a confirmation email shortly after.

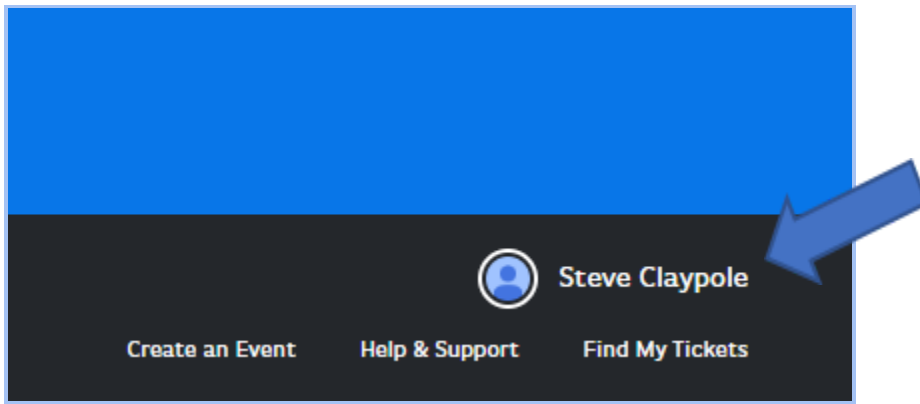
Finished!

Managing your attendees

If you have created an account in Brushfire it is easy to manage your attendees. Simply follow the guide below to see who you have registered and edit them as necessary.

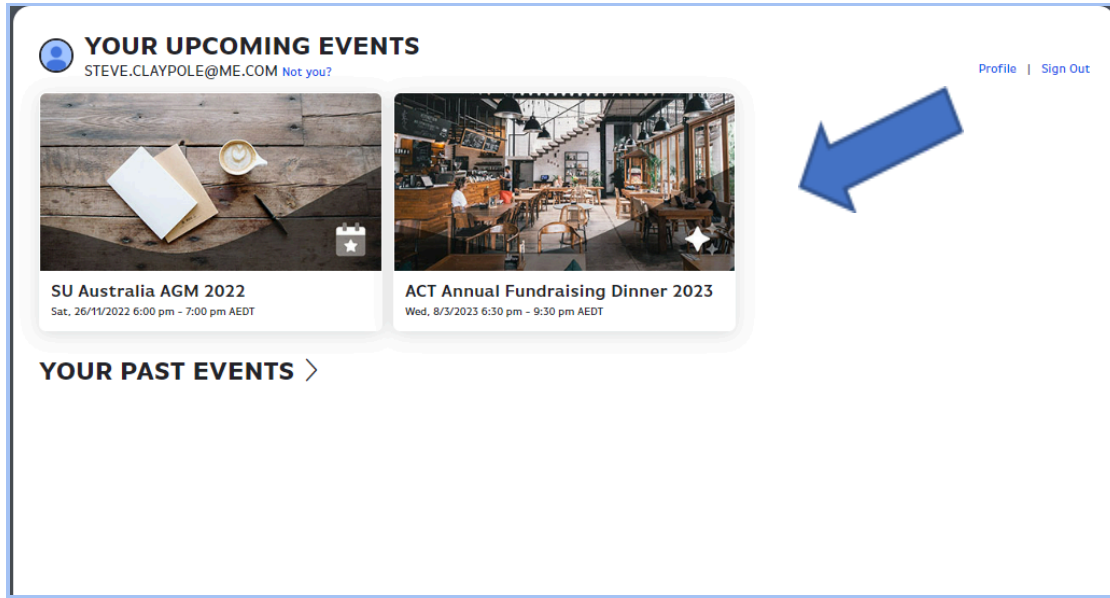
Open your account

Do this by going to [Brushfire](#) and selecting your name (or the Sign In button) in the bottom right hand corner of the screen.



Select your event

This page will show all upcoming events you have registered for. Select the Dinner event.



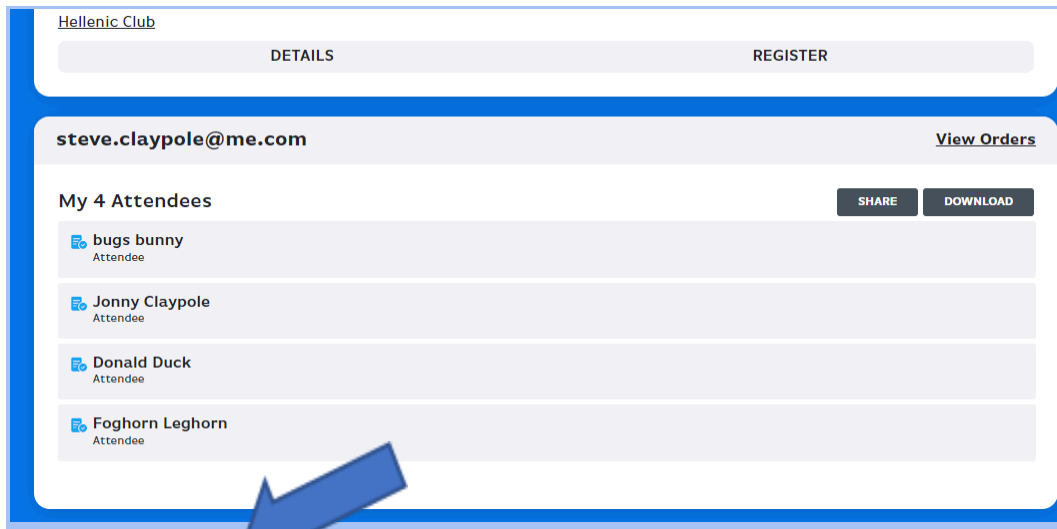
YOUR UPCOMING EVENTS
STEVE.CLAYPOLE@ME.COM [Not you?](#) [Profile](#) | [Sign Out](#)

SU Australia AGM 2022
Sat, 26/11/2022 6:00 pm - 7:00 pm AEDT

ACT Annual Fundraising Dinner 2023
Wed, 8/3/2023 6:30 pm - 9:30 pm AEDT

YOUR PAST EVENTS >

Select the attendee you wish to edit



[Hellenic Club](#)

[DETAILS](#) [REGISTER](#)

steve.claypole@me.com [View Orders](#)

My 4 Attendees [SHARE](#) [DOWNLOAD](#)

- bugs bunny
Attendee
- Jonny Claypole
Attendee
- Donald Duck
Attendee
- Foghorn Leghorn
Attendee

From here you can edit the registration, view the ticket, share the registration, etc.

DETAILS

REGISTER

steve.claypole@me.com






[View Orders](#)

My 4 Attendees

- bugs bunny
Attendee
- Jonny Claypole
Attendee
- Donald Duck
Attendee
- Foghorn Leghorn
Attendee

Actions

×

-  EDIT/COMPLETE INFO
-  VIEW TICKET
-  PRINT PDF
-  CHANGE TICKET TYPE
-  SHARE REGISTRATION


Wait List Instructions

If registrations are full you will have the option to join the Wait List.

Hellenic Club

DETAILS REGISTER


REGISTRANT TYPE	QUANTITY
Attendee	- 0 +
Wait List The Discover Life dinner is fully booked. Register here and you will be notified via email if a space opens up. Apologies and thanks, - The SU team.	- 2 +



 CONTINUE

Enter your details here and press CONTINUE. Repeat for all other registrants. Please make sure contact details are accurate and match the person you are registering for.

Hellenic Club

DETAILS REGISTER

Your Attendees + 

- Wait List 
- Wait List 

Name



First Last

Phone Number

AU Phone Number



Email

name@domain.com

 CONTINUE 

Next, you'll see a summary page. Enter your email and press SUBMIT. You will be notified that your registration was successful and you will receive a confirmation email shortly.

Your Attendees

-  **John Smith**
Wait List
-  **John Smith**
Wait List

Complete your registration

Name Not you?


Email

Phone - Optional

Address - Optional

Create a password and we'll remember your info for

By continuing, you accept our [terms of service](#) and [privacy policy](#) and agree that Brushfire may share your information with the event organizer.






If you are moved off the waitlist to attend the dinner, you will receive an email notification. Select the Blue MANAGE ATTENDEES button.





Your Order Has Changed

If you have any questions, please reply to this email or contact us at 0410592674 or regionalmanager-act@su.org.au.

ACT Annual Fundraising Dinner 2023

 [Wednesday, 8 Mar 2023 6:30 pm - 9:30 pm AEDT](#)

 [Hellenic Club](#)
[1 Matilda Street](#)
[Woden, ACT 2606](#)

 [Order 24399635E \(1 adjusted attendee\)](#)



[View Ticket](#)

[Manage Attendees](#)

CHANGED TO ATTENDEE

Test Test (Attendee 85422105)
Attendee

CHANGED FROM WAIT LIST

Test Test (Attendee 85422105)
Wait List

You will be taken to this page. Select an attendee and click the EDIT/COMPLETE INFO button.

The screenshot displays a web interface for managing an event. At the top, there are two tabs: "DETAILS" and "REGISTER". Below the tabs, the page title is "Order 24399635E" with a link to "Order Details" on the right. The main content area is divided into two columns. The left column, titled "1 Attendee", contains a list item for "Test Test" with the sub-label "Attendee". A blue arrow points from this list item to the right column. The right column, titled "Actions", contains a list of five buttons: "EDIT/COMPLETE INFO" (with a pencil icon), "VIEW TICKET" (with a ticket icon), "PRINT PDF" (with a printer icon), "CHANGE TICKET TYPE" (with a double-headed arrow icon), and "SHARE REGISTRATION" (with a share icon).

Enter the missing information and press CONTINUE.

Order 24399635E Order Details

1 Attendee Edit/Complete Info ×

Test Test
Attendee

Name

John Smith

Phone Number

AU | Phone Number

Email

name@domain.com

Dietary Requirements - Optional

Gluten Free

Lactose / Dairy Free

Vegetarian

Seafood Allergy

Nut Free

Other

Church

A good one

Table Host

Jacob Paull × ▼

Age


21-35 × ▼

I agree to SU Australia storing my personal details in accordance with their privacy policy

Yes

No

[Click here to view our Privacy Policy](#) [Click Here](#)

CONTINUE

You will be returned to this page. Repeat the process for other registrants. Now, you're all set to go! If there is any missing information you will be contacted by someone from the SUACT Team.

The screenshot displays a registration management interface. At the top, there are two tabs: "DETAILS" and "REGISTER". Below this, the main content area is titled "Order 24399635E" with a link for "Order Details". On the left, under "1 Attendee", there is a card for "Test Test Attendee". To the right of this card is an "Actions" panel with a close button (X). The actions listed are: "EDIT/COMPLETE INFO" (with a pencil icon), "VIEW TICKET" (with a ticket icon), "PRINT PDF" (with a printer icon), "CHANGE TICKET TYPE" (with a double-headed arrow icon), and "SHARE REGISTRATION" (with a share icon).

For assistance, contact John Menzies at john.menzies@su.org.au or on (02) 6251 3677.