

SU Australia

Light the Way Dinner with Colin Buchanan

Brushfire Registration Guide

The steps below will guide you through the process of registering yourself and others for the Dinner.

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Getting to Brushfire

To access the registration page for the Fundraising Dinner follow this link:

<https://brushfire.com/sua/lighttheway2025/597470>

It will take you to this page:



Light the Way

Fundraising Dinner with Colin Buchanan
Thursday, 22 May 2025, 6-9.30pm
Arana Leagues Club

Light the Way Dinner with Colin Buchanan

Thursday, 22 May 2025 6:00 pm – 9:30 pm AEST
[Arana Leagues Club](#)

DETAILS

REGISTER

Join us for an inspiring evening with acclaimed Christian singer-songwriter, Colin Buchanan, as he shares his powerful testimony and musical gifts. In addition, we will celebrate the work God is doing through SU in changing the lives of young people across Brisbane and South-East Queensland. You will also have the opportunity to invest in this work by raising vital funds for the year ahead.

Date: Thursday, 22 May 2025

Time: 6.00pm to 9.30pm

Location: Arana Leagues Club, Foundation Room
247 Dawson Pde, Keperra QLD 4054

Entry: Free

Attire: Business/Cocktail

RSVP by 9 May 2025.

Join us as we celebrate and raise funds to support our children and young people. You can do this by registering yourself, booking a table and also inviting friends, family and networks. our communities.

If you have any questions about the event or your registration please feel free to contact Amy Welsh.
P: 0499 684 232
E: amy.welsh@su.org.au

Contact Info

+61 499 684 232

Email Us

Location

 **Arana Leagues Club**
247 Dawson Parade
Keperra, QLD, 4054
Foundation Room

Email Directions

Nearby

 Airports

 Hotels

 Dining

Actions

 Add To My Calendar

 Find My Registrations

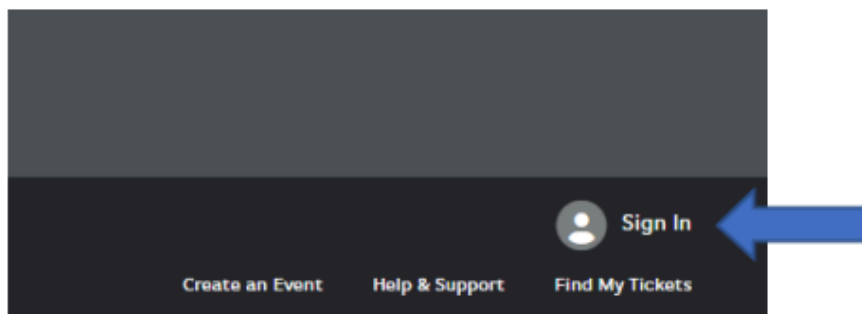
REGISTER

Creating an Account

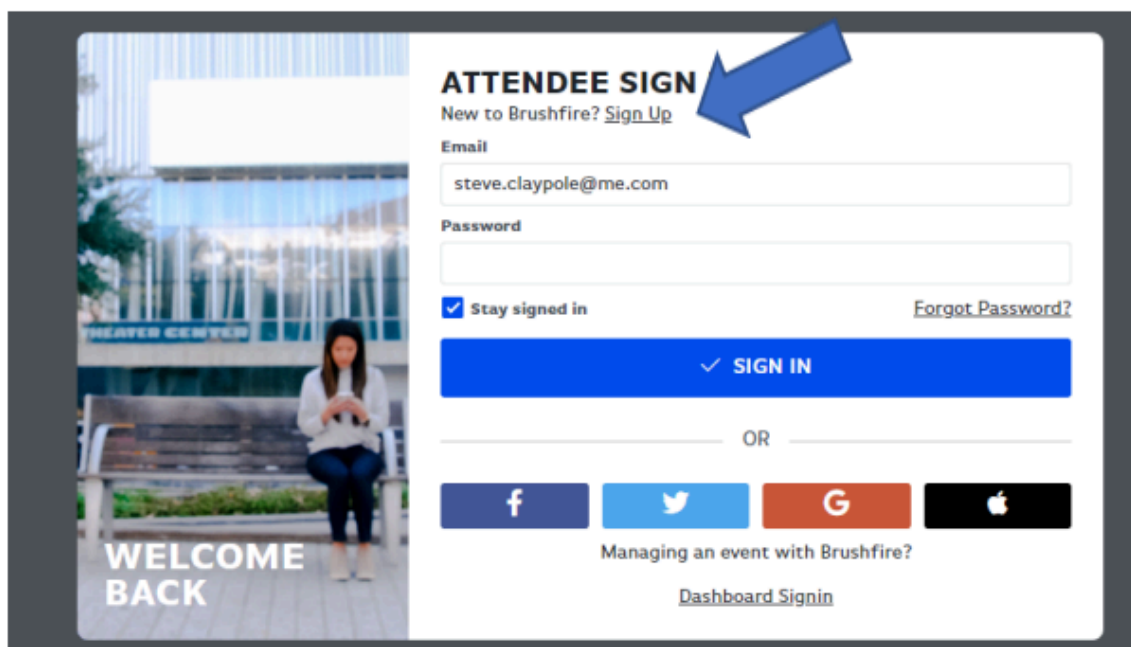
Creating an account in Brushfire is optional and not required for registration.

It does streamline the registration process though and avoids having to re-enter details in future.

If you wish to create an account, use the **sign in** link in the lower right corner of the screen.



then choose the **sign up** option on the next page.



Registering an Attendee

Step 1

Select the blue **REGISTER** button.

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[Arana Leagues Club](#)

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Arana Leagues Club
247 Dawson Parade
Keperra, QLD, 4054
Foundation Room
Email Directions

Nearby
Airports
Hotels
Dining

Actions
Add To My Calendar
Find My Registrations

REGISTER

Step 2 – Specify the amount of attendees you would like to register

This may be just yourself, or the group of people you are registering on behalf of.

When registering for others please ensure that:

1. You know the following details:
 - a. Phone number
 - b. Email address
 - c. Dietary requirements
2. You are willing to make the privacy declaration on their behalf to allow Brushfire to store personal information.

Light the Way Dinner with Colin Buchanan
Thursday, 22 May 2025 6:00 pm - 9:30 pm AEST
[Arana Leagues Club](#)

DETAILS REGISTER

REGISTRANT TYPE	QUANTITY
Table Host	0 + Limit 1
Attendee	0 +

The **WAIT LIST** registration option will be hidden until maximum capacity has been reached. Click **here** if you need information on registering for the waitlist.

Step 3 – Enter your information

Make sure to include the dietary requirements of each attendee so we can cater for you.

Your TABLE HOST is likely the person who invited you to the dinner – please note their name so we can seat you accordingly.

Repeat this process for each additional attendee you are registering. These are listed on the left of the registration screen.

Press **CONTINUE**.

Your Attendees

+

Attendee

Attendee

Name

John

Smith

Phone Number

AU (02) 6251 3677

Email

info@suact.org.au

Did you mean info@suact.org?

Dietary Requirements- Optional

☐ Gluten Free

☐ Lactose / Dairy Free

☒ Vegetarian

☐ Seafood Allergy

☐ Nut Free

☐ Other

Church

St Matthew's Anglican

Table Host

Jacob Pauli

X

Age

21-35

X

I agree to SU Australia storing my personal details in accordance with their privacy policy

☒ Yes

☐ No

Click here to view our Privacy Policy

[Click Here](#)


2


CONTINUE

Step 4

This is the summary page, if needed, you can go back to the previous page and change information. Otherwise, enter your email and press **SUBMIT**.

Your Attendees

 **John Smith**
Attendee

 **John Smith**
Attendee

Complete your registration

Name

Not you?

John

Smith

Email

info@suact.org.au

Phone - Optional

AU (02) 6251 3677

Address - Optional

Address

Address 2 (optional)

City

AU State Postal Code

Create a password and we'll remember your info for next time! It's fast, easy, and secure! - Optional

Password

Re-type Password

By continuing, you accept our [terms of service](#) and [privacy policy](#) and agree that Brushfire may share your information with the event organizer.

Some assistance to your computer screen and you can open and print it out using Adobe Reader.

SUBMIT

You'll be notified that the registration was successful and you'll receive a confirmation email shortly after.

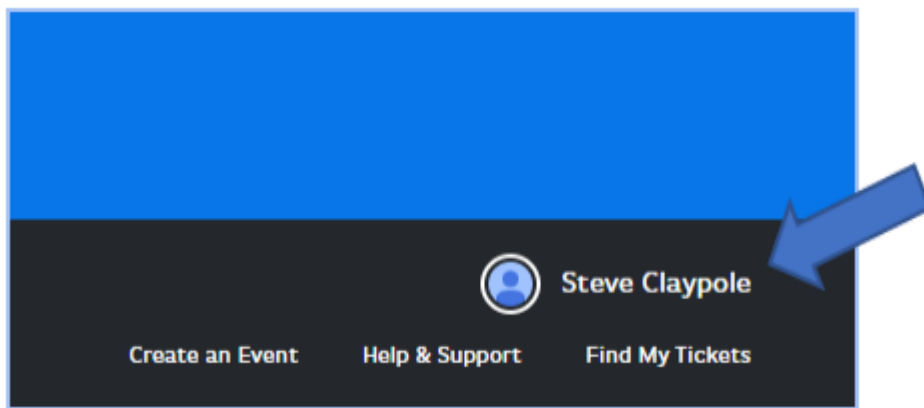
FINISHED 😊

Managing your attendees

If you have created an account in Brushfire it is easy to manage your attendees. Simply follow the guide below to see who you have registered and edit them as necessary.

Open your account.

Do this by going to [Brushfire](#) and selecting your name (or the Sign in button) in the bottom right hand corner of the screen.

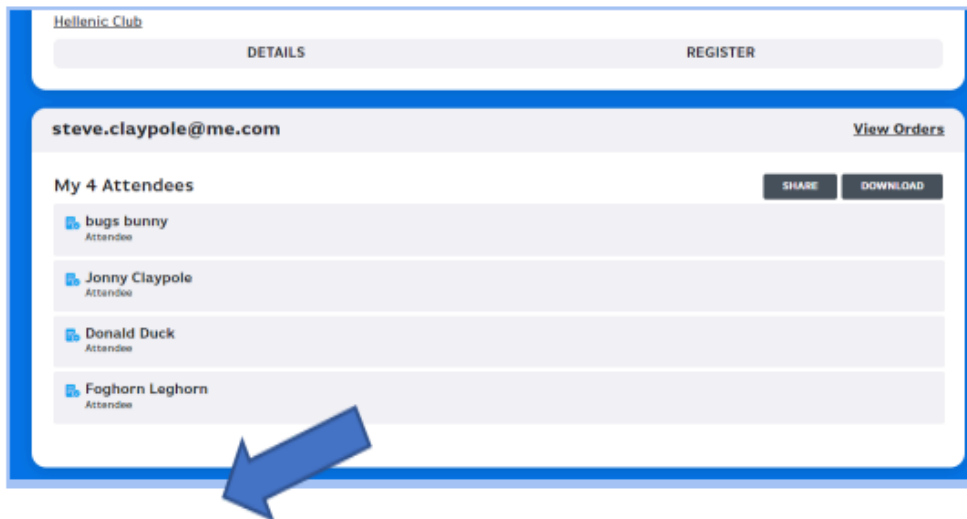


Select your event

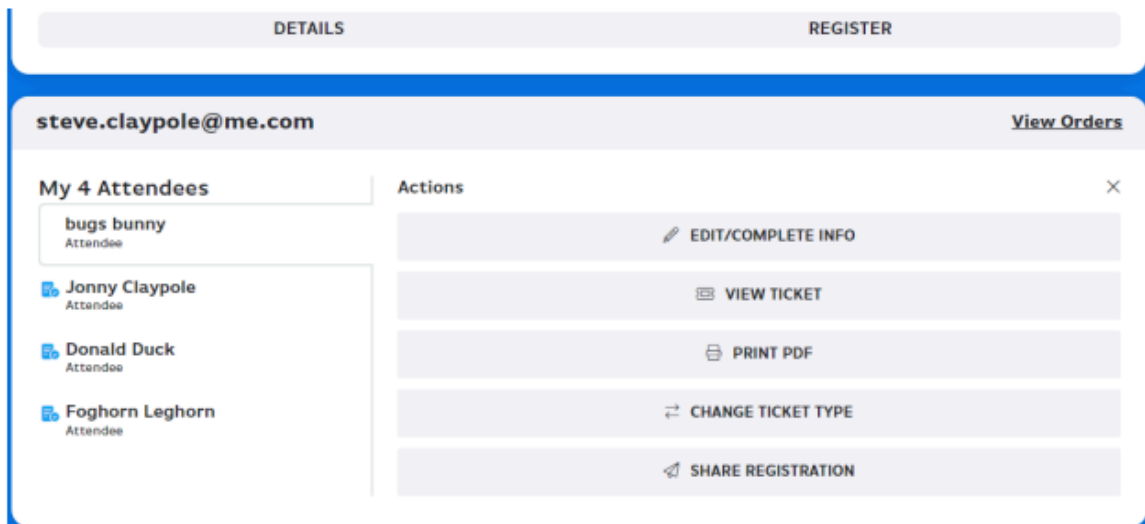
This page will show all upcoming events you have registered for.

Select the Dinner event.

Select the attendee you wish to edit



From here you can edit the registration, view the ticket, share the registration etc.



Waitlist Instructions

If registrations are full, you will have the option to join the Wait List.

The image shows a registration form interface with two tabs: 'DETAILS' and 'REGISTER'. The 'REGISTER' tab is active. Below the tabs is a table with two columns: 'REGISTRANT TYPE' and 'QUANTITY'.

REGISTRANT TYPE	QUANTITY
Attendee	- 0 +
Wait List The dinner is fully booked. Register here and you will be notified via email if a space opens up. Apologies and thanks, - The SU team.	- 2 +

At the bottom left of the form is a person icon with a '2' badge. At the bottom right is a blue button labeled 'CONTINUE'.

Enter your details here and press CONTINUE. Repeat for all other registrants.


Please ensure contact details are accurate and match the person you are registering for.

[Add Wait List Attendee](#)


DETAILS


REGISTER


Your Attendees

+ 

Wait List



 Wait List



Name

First

Last


Phone Number


AU

Phone Number

Email

name@domain.com

 2

CONTINUE 

Next you'll see a summary page. Enter your email address and press SUBMIT. You will be notified that your wait list registration was successful and receive a confirmation email shortly.

Your Attendees

John Smith

Wait List

John Smith

Wait List

+

Complete your registration

Name

John

Smith

Not you?

Email

info@suact.org.au

Phone - Optional

AU

(02) 6251 3677

Address - Optional

Address

Address 2 (optional)

City

AU

State

▼

Postal Code

Create a password and we'll remember your info for

By continuing, you accept our [terms of service](#) and [privacy policy](#) and agree that Brushfire may share your information with the event organizer.

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SUBMIT

If you are moved off the waitlist to attend the dinner, you will receive an **email notification**.

Select the MANAGE ATTENDEES button.



Your Order Has Changed

If you have any questions, please reply to this email or contact us at

P: 0499 684 232 -- E: amy.welsh@su.org.au

Light the Way Dinner with Colin
Buchanan

22 May 2025, 6.00pm to
9.30pm

Arana Leagues
Club



View Ticket

Order 24399635E (1 adjusted attendee)

Manage Attendees

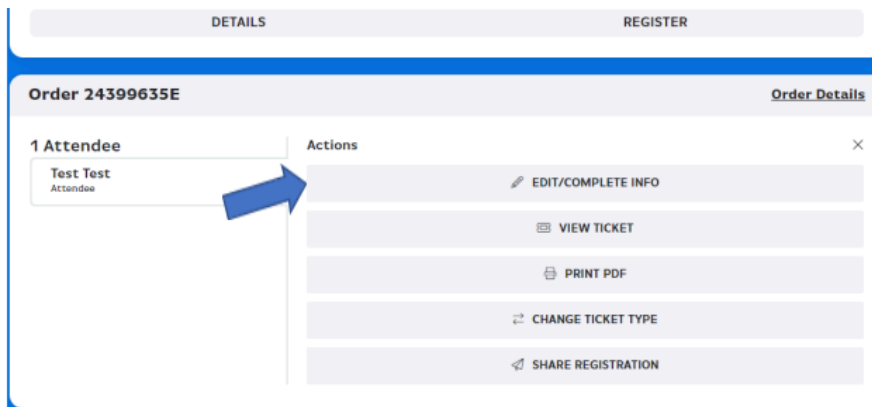
CHANGED TO ATTENDEE

Test Test (Attendee 85422105)
Attendee

CHANGED FROM WAIT LIST

Test Test (Attendee 85422105)
Wait List

You will be taken to this page. Select an attendee and click the EDIT/Complete Info button.



Order 24399635E Order Details

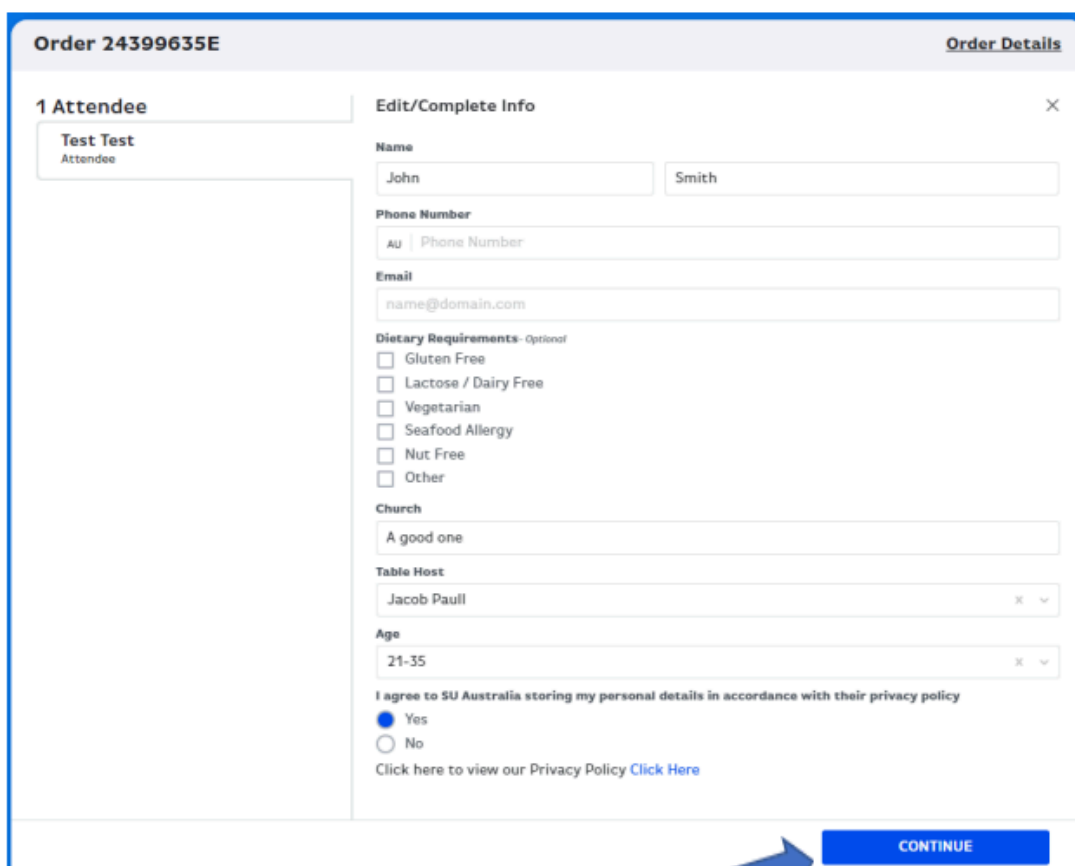
1 Attendee

Test Test
Attendee

Actions

- EDIT/COMPLETE INFO
- VIEW TICKET
- PRINT PDF
- CHANGE TICKET TYPE
- SHARE REGISTRATION

Enter missing information and press continue.



Order 24399635E Order Details

1 Attendee

Test Test
Attendee

Edit/Complete Info

Name
John Smith

Phone Number
AU Phone Number

Email
name@domain.com

Dietary Requirements - Optional

- ☐ Gluten Free
- ☐ Lactose / Dairy Free
- ☐ Vegetarian
- ☐ Seafood Allergy
- ☐ Nut Free
- ☐ Other

Church
A good one

Table Host
Jacob Paull

Age
21-35

I agree to SU Australia storing my personal details in accordance with their privacy policy

☒ Yes
☐ No

Click here to view our Privacy Policy [Click Here](#)

CONTINUE

You will return to this page. Repeat the process for other registrants. Now, you're all set to go.


If there is any missing information, you may be contacted by someone from the SU team.

For further assistance, feel free to call Amy Welsh on 0499 684 232 or email amy.welsh@su.org.au

Order Details

Actions

 [EDIT/COMPLETE INFO](#)

 [VIEW TICKET](#) **PRINT PDF**

⇌ CHANGE TICKET TYPE

 SHARE REGISTRATION